

## Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

<b>Decision type</b>	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
<b>Approximate value</b>	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input checked="" type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
<b>Director<sup>1</sup></b>	Director of City Development		
<b>Contact person:</b>	Natalie Curgenvin		Telephone number: 0113 535 0988
<b>Subject<sup>2</sup>:</b>	<b>Service Review, Active Leeds – Leeds Sailing &amp; Activity Centre</b>		
<b>Decision details<sup>3</sup>:</b>	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>The Chief Officer Operations approved</p> <ul style="list-style-type: none"> <li>a) further work to continue with interested third parties to identify options for future delivery of Leeds Sailing and Activity Centre whilst continuing to increase usage by existing parties.</li> <li>b) moving forward with an Expressions of Interest process in relation to a)</li> <li>c) the service to find the replacement savings to allow for the 2021/22 slippage while these options outlined at a) are explored.</li> </ul> <p>.</p> <p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>Following the identification of the needs for Service Savings as agreed by Executive Board, extensive consultation has been undertaken regarding the future of the Leeds Sailing and Activity Centre. The consultation process has</p>		

<sup>1</sup> Give title of Director with delegated responsibility for function to which decision relates.


<sup>2</sup> If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

<sup>3</sup> Simply refer to supporting report where used as these matters have been set out in detail.

	<p>identified potential third party operators of the facility and this DDN confirms that the Service can continue to work with potential third parties to deliver a sustainable future for the facility. Given that there are a number of interested third parties a formal 'expressions of interest' process is intended to ensure transparency and equality of opportunity.</p> <p>Given the need for financial savings to be delivered with a full year effect approval is provided for replacement savings to be found within the Service whilst the future operation of the facility is considered.</p>
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision.</p> <p>The alternative decision was to close the facility to realise the required savings. This was not considered appropriate given the potential ability for the facility to continue to operate through interested third parties.</p>
<b>Affected wards:</b>	N/A
<b>Details of consultation undertaken<sup>4</sup>:</b>	Executive Member: Councillor Rafique
	Ward Councillors: As detailed in the DDR
	Others: As detailed in the DDR
<b>Implementation</b>	Officer accountable, and proposed timescales for implementation Natalie Curgenvin, March 2021 and into the first quarter 2021/22
<b>List of Forthcoming Key Decisions<sup>5</sup></b>	Date Added to List:-
	<b>If Special Urgency or General Exception</b> a brief statement of the reason why it is impracticable to delay the decision
	<b>If Special Urgency</b> Relevant Scrutiny Chair(s) approval Signature _____ Date _____
<b>Publication of</b>	If not published for 5 clear working days prior to decision being taken the reason why not possible:

<sup>4</sup> Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

<sup>5</sup> See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

<b>report<sup>6</sup></b>	If published late relevant Executive member's approval	
	Signature	Date
<b>Call In</b>	Is the decision available <sup>7</sup> for call-in?	<input type="checkbox"/> Yes <input type="checkbox"/> No
	If <b>exempt from call-in</b> , the reason why call-in would prejudice the interests of the council or the public:	
<b>Approval of Decision</b>	Authorised decision maker <sup>8</sup> Phil Evans Chief Officer, Operations	
	Signature 	Date 26 <sup>th</sup> February 2021

<sup>6</sup> See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

<sup>7</sup> See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

<sup>8</sup> Give the post title and name of the officer with appropriate delegated authority to take the decision.